



May 2023 Delegates Meeting

Date: May 18, 2023

Vision Statement: Investing in people. Improving Lives.

Call to order:	President of the Board Bill Bishop called the meeting to order. He opened the evening with prayer.
Attendance:	Holy Trinity Lutheran, Mill Creek Lutheran, St. Mark's UCC, Freedom in Christ, Zion Gosherts UCC, Immanuel UM, Palmyra First EC, Bunker Hill ECC, Quentin UCC, Living Christ Family Center, Church of the Good Shephard, St. Andrews Presbyterian, The Heart of Christ Church, St. Mary's Church, St. John's UCC – Jonestown, Living Waters. Board Members Present: Jane DiGiacomo, Ed Kercher, Richard Harrell, David Funk, Pat Harding, Dianne Wuori
Previous meeting minutes:	The minutes of the October 2022 meeting were presented and no corrections requested.
Treasurer's Report:	The income and expense report was presented date ending April 30, 2023. The financials note a net positive. <ul style="list-style-type: none"> • Income is \$1.299 million • Expense is \$1.094 million • Over budget spending in areas of: <ul style="list-style-type: none"> ○ Food ○ Utility Assistance (for our guests) ○ Property maintenance <p>The 2021-2022 audit was provided due to it not being completed for the October 2022 meeting.</p> <ul style="list-style-type: none"> • Received a clean opinion on the audit • Total assests of \$2.03 million • \$1.2 million in liquidity, without donor restrictions • Admin costs were 12% - \$0.88 of every dollar went to operations/programs
Summary of Board Actions:	President Bill Bishop reviewed the board actions since the October 2022 meeting: <ul style="list-style-type: none"> • Feb – approved expenditure of \$14,000 for warehouse floor replacement. • March – Approved Delsie Fernandez as a new board member.

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	<ul style="list-style-type: none"> • April 4 Special Meeting – Approved MOU with CSCC to provide \$200,000 from designated short-term investments to be used for leaseholder improvements. • April – Approved the 21/22 audit. Approved the 21/22 1990. Approved the 23/24 budget. Approved the purchase of the Gerhart Garage property, not to exceed \$200K, with \$65K from the Capital Campaign dollars.
Executive Directors Report:	<p>Bryan provided an update to the delegates. He advised the current financial position is projected to meet the 2022/2023 budget. Bryan emphasized the ministry is STILL doing the core business, while the organization continues to learn and evolve with the support of data. Additionally, the organization is growing, specifically in the personal sustainability work.</p> <p>Bryan advised that demand is up, donations are up. LCCM is driving into the future with a focus on the choice pantry model, improving food quality, providing small groups/spiritual care at the noon meal, and participating in a hunger mapping project with the Central PA Food Bank.</p> <p>No significant changes to the clothing bank operations. Bryan advised the delegates to follow the wish list and the needs of sneakers/boy's clothes.</p> <p>Bryan reviewed the status of FRESH Start. The number of guests has been down since returning to congregate setting from the hotel. The new space is in design and anticipated construction to start in July.</p> <p>The utility assistance provided to our guests has doubled since 2021-2022 and has quadrupled since 2019-2020. Bryan reviewed the upLIFT program and the progress. More information to come as assessments are completed at prescribed times.</p>
Unfinished Business:	None
New Business:	The nominating committee presented Delsie Fernandez as a board member. Delsie is currently employed with Equus Workforce Solutions – PA Career Link. She has experience in community relations/community resource connections, is an English/Spanish speaker, and is a current partner agency with LCCM.



	<p>Motion by Chuck Neubauer and second by Steve Snyder to accept Delsie. Approved unanimously.</p> <p>The 2023/2024 budget was presented. The budget represents a \$1.325 million dollar income and \$1.299 million dollar expense, projecting a \$25,997 net income.</p> <p>Motion to approve the budget by Wendell Smith and second by Deb Mogel. Approved unanimously.</p>
Next Meeting:	October 2023
Adjournment:	Bill Bishop adjourned the meeting at 7:30pm

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